

TRUMBULL COUNTY EMERGENCY MANAGEMENT AGENCY
Executive Board Meeting Minutes

Date: January 11, 2024 Time: 9:00 a.m.

Place: EMA Office
640 N. River Rd., N.W. Unit B
Warren, OH 44483

Roll Call:

Mayor Doug Franklin (*Chief Ken Nussle*)

Commissioner Dennis Malloy

Director John E. Hickey (Non-Voting)

Mayor Ben Kyle

Trustee Ed Anthony

Trustee Roger Peterson

Chief James Pantalone

Mayor Deidre Petrosky (*Chief David Rea*)

Trustee Jeff Tucker

Sheriff Paul Monroe

Chief Steve Craiger

Guests: Kevin Kuriatnyk, TCHMRT/ Thomas Domes, TCFIU/ Kristen Gallagher, American Red Cross

Chairman Anthony called the meeting to order at 9:00 A.M.

Roll Call Taken

The Pledge of Allegiance recited.

Director Hickey asked for nominations from the floor to fill the TCEMA Executive Board Chairman for the 2024 operational year.

Trustee J. Tucker motioned to nominated Trustee Ed Anthony for the board chairman position. Sheriff P. Monroe seconded the motion. No other nominations were made. Trustee E. Anthony elected Chairman.

FOR 8 AGAINST 0 ABSTAINED 0 MOTION CARRIED

APPROVAL OF PREVIOUS MEETING MINUTES

Chairman Anthony asked if there were any additions or corrections to the minutes from the November 9, 2023 meeting as presented. There being none -

MOTION: *Motion made by Chief David Rea to approve the minutes of the November 9, 2023 meeting as presented.*

Sheriff P. Monroe seconded the motion.

FOR 8 AGAINST 0 ABSTAINED 0 MOTION CARRIED

APPROVED MAR 14 2024
JEM

APPROVAL OF INVOICES/ FINANCIAL REPORT/ FINANCIAL MOTIONS

Director Hickey asked if there were any questions concerning the financial report for January 1, 2023 - December 31, 2023, and to approve the 2024 TCEMA operational budget as presented by Director Hickey There being none

MOTION: *Motion made by Chief K.Nussle to approve the financial report, and 2024 operational budget as submitted by Director Hickey.*

Trustee R. Peterson seconded the motion.

FOR 8 AGAINST 0 ABSTAINED 0 MOTION CARRIED

EMA DIRECTORS OPERATIONAL UPDATE

Director Hickey provided a written report for December: (See Attachment)

A brief overview of the director’s report was conducted.

- Attended the Emergency Managers Association of Ohio winter conference in December.
- Attended multiple meetings concerning the April 8, 2024 Eclipse.
- Submitted capital budget request projects to Rep. Santucchi’s office. Two projects were submitted, shelter facility emergency generators for Hubbard Township, Hubbard City, Warren Township, Mespotamia Township, and Kinsman Township. Project two was to purchase equipment for the county traffic incident management trailer.
- Working with elected officials dealing with the Coleburg Dam in Hubbard/Brookfield Townships.

HAZMAT

- Written report submitted, see attached.
- Held one (1) training/meeting night.
- Members completed HazMat refresher class.
- Responded to four (5) calls for service.

FIRE INVESTIGATIVE UNIT

- Moved meetings/trainings from every month to every other month.

LEPC

- Nothing to report, next scheduled meeting is January 16, 2024

OLD BUSINESS

- Still waiting to make an appointment with prosecutor to review TCHMRT stipend program.

NEW BUSINESS

- Chief Kuriatnyk proposed the following applicant for membership on the Trumbull County Hazardous Materials Response Team. James Williamson has met the necessary qualifications to be placed on the team.

MOTION: Motion made by Chief S. Craiger to approve James Williamson's membership to the Trumbull County Hazardous Materials Response Team.

Mayor B. Kyle seconded the motion.

FOR 8 AGAINST 0 ABSTAINED 0 MOTION CARRIED

- Director Hickey expressed his desire to propose a few changes to the EMA Bylaws before we approve the updates at the March meeting. Discussion was held concerning having term limits for the positions appointed by the TCEMA advisory board, placing a required meeting attendance for members, and require members to be present when being nominated to fill one of the appointed positions.

Director Hickey stated that he would have draft language ready and distributed prior to voting on the March 2024 bylaw changes.

- Director Hickey reported that Trustee Ed Anthony, Trustee Roger Peterson, and Mayor Deidre Petrosky were all nominated and reelected to continue in their current positions for the years 2024-2025 by the EMA Advisory Board on January 10, 2024.
- Director Hickey requested that the executive board provide him with verbal consent to purchase Four (4) conference tables, two (2) half-moon conference table ends, and ten (10) mesh conference chairs for the situation/conference room. The old conference table was donated to the Trumbull County Combined Health District due to the inability to make the conference room more flexible for various uses. The new tables can be set up in the conference style or be broke out for individual works stations if needed.

MOTION: Motion made by Chief K. Nussle to purchase four (4) movable conference tables, two (2) half-moon conference table ends, and ten (10) mesh conference chairs from National Business in the amount of \$6290.88. 50% of the cost of this project will be reimbursed to the EMA from the FY2022 EMPG grant. The purchase will be paid out of account 505409 Furniture and Fitures

Trustee J. Tucker seconded the motion.

FOR 8 AGAINST 0 ABSTAINED 0 MOTION CARRIED

ANNOUNCEMENTS

**The next regularly scheduled meeting will be on February 8, 2024 at 9:00 A.M.
at the EMA Office located at 640 N. River Road N.W., Warren, OH 44483.**

ADJOURN

**MOTION: Sheriff P. Monroe made a motion to adjourn.
Chief D. Rea seconded the motion.
Meeting adjourned at 9:42 A.M.**

FOR 8 AGAINST 0 ABSTAINED 0 MOTION CARRIED

J&H 1/11/2024